

The background consists of several overlapping rectangular blocks in shades of orange and red. A large red block is centered, containing the main text. Other orange blocks are positioned around it, creating a layered, abstract design.

tamigo

Change management guide

– how **tamigo** will change &
empower your company

Starting up with **tamigo** will change your business. It's not only a technological change, but a cultural one. But don't worry, we are here to ensure **tamigo** is implemented smoothly and successfully!

This **guide will help you get started with tamigo** and will introduce you to the way we work – giving you handy tips on how to manage change in your company.

We have to unlearn old methods that do not help us to solve today's challenges. Instead, we must get used to meeting new trends and challenges with an open mind. If we are going to make the most out of the great, unpredictable future we face, we must have a more open and dynamic approach.

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about tamigo

Since 2006, **tamigo** has been a vital business partner for small to medium-sized companies as well as international enterprises – mainly within retail and hospitality. Together with our customers, we revolutionise Workforce Management through smart processes, new insights and unique alignment on improving future performance.

Get ahead by optimising operations and staff management, increase sales, reduce labour costs, automate workflows and empower your employees through effective communication.



dedicated
entrepreneurial
personal
enjoyable

purpose

tamigo's purpose is to make workforce management easier and smarter. We enable our customers to fully empower their employees so they can work towards their common goal. Together we revolutionise workforce management.

vision

Everyone who does workforce management wants to use **tamigo**.

mission

tamigo's mission is to give our users access to relevant insights and enable them to make clever business decisions.



purpose

vision

mission

working with us

Implementing **tamigo** in large companies is a **collaboration**, a **joint venture**, a **team effort**. It's not just an implementation.

We communicate with relevant stakeholders; we go over integrations, configurations and user roles; we manage the project and support you.

Though **tamigo is a standard solution, we can configure it to your needs.**

As a customer, this also **requires some work from your side**. You must be ready to provide **tamigo** with the necessary resources and know-how in order to get going.

Here's what you get from us, when you sign up with **tamigo**:

- Collaboration
- Dedication
- Involvement
- Communication
- Openness
- Acceptance
- Professionalism



sparking organisational change

Whether you're going from an Excel sheet or pen and paper to **tamigo**, the change will disrupt internal business practices and/or current systems.

What

tamigo will change the way you do workforce management, and may even replace current systems or business practices. **tamigo** will also reduce or eliminate manual tasks, allowing **employees to spend their expertise on more important tasks.**

How

Once implemented, your organisation has to adapt to **tamigo**. Employees across the company have to learn how to use it, how to administer it and how to deal with any arising issues. The change will affect the entire organisation. It will even bring about **new insights** on the way you organise your workforce, the revenue you make and how you work.



ready to make the change?

tamigo will bring about **change** and will **affect people, processes and technologies**.
If you're considering **tamigo** for your organisation, **it is a good idea to ask yourself the following:**

- What do we want to change and why?
- Who will manage the change?
- Which processes will be affected by the change?
- Who will be affected by the change?
- What's in it for the stakeholders?
- When is the best time for us to implement the change?
- Are our needs aligned with what tamigo can provide us?





we follow a plan

We follow **one** project plan to simplify things.

At the beginning of the project, it is important for your company to appoint 'super users' that will become internal tamigo experts.

Taking **ownership** and being part of the project is vital.

communication is key

No matter the role, **all employees need to be aware** that **tamigo** is being implemented!

You need to know what **fears and uncertainties** your employees may have. Talk to them about it. At the same time, you have to assure them that you are here to **help them** (and so is **tamigo**).

By communicating the change, you:

- Keep employees informed
- Eliminate rumors
- Help employees understand the change
- Establish trust

Make sure to communicate:

- why **tamigo** is being implemented
- what this means
- when the change will occur
- who to reach out to internally



Get the word out as early as possible by communicating via these channels: **tamigo**, meetings, email, face-to-face, intranet, bulletin boards, SMS, chat, etc.

technology, processes & people

Technology changes roles but does not replace them. Without people, **tamigo** is redundant, superfluous, pointless... There's no robot taking your job here!

Implementing **tamigo** is actually a **win-win situation for everyone**. Employees are kept in the loop and know exactly when to work. Managers can keep track of their workforce, as well as their planned and actual hours. And Upper Management gets insight into how the business is running.

tamigo is all about people.



We speak your language and are here to support you.



supporting you the whole way

At **tamigo**, we want all our customers to have **success**. We take pride in giving friendly, professional and local support to everyone. We ensure a smooth transition, so you can focus on the important stuff.

we welcome cultural differences

We may have started in Denmark, but Danish isn't the only language we speak. At **tamigo**, we all come from different backgrounds and speak several languages. We support you in your own local language – whether it be German, Spanish, English, Italian, French, Norwegian, Swedish, Czech or Dutch... the list goes on.

[See our website for all available languages](#)

tamigo

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